

Interim City of Stanley Procedures During COVID-19 Emergency

While the COVID-19 virus is actively spreading and no vaccine is available, the city's guiding principle is to take proactive steps to limit the spread of the virus. The following procedures will be implemented until further notice.

- Maintain separation from other people (recommended 6 feet) and minimize public contact while continuing to provide city services to the extent feasible. Visiting with friends in the office is not permitted.
- Cover your cough, wash hands frequently, and use hand sanitizer if infeasible to wash hands.
- City employees including council members should stay home if sick or suspect they may be coming down with an illness.
- If city employees suspect that they have COVID-19, they should be tested at the Salmon River Clinic.
- City offices and community building shall be disinfected after each use by the city maintenance staff. Use disinfection chemicals and procedures as recommended by the Centers for Disease Control and the Environmental Protection Agency (available on-line)
- City events and city sponsored or permitted events (including use of the Community Center) will be cancelled or if cancellation is infeasible the events shall be conducted under special precautions (maintain at least 6-foot separation between people, provide hand sanitizers, disinfect surfaces that the public may touch before and after events.
- The City office will remain open but with limited public access. Those who need to file a permit, pay a bill or seek assistance will be asked to deposit their paperwork in a container outside the City office. The container will be posted with a sign explaining the procedure and that the City Clerk, Mayor, or other employee will contact them as needed to process the request.
- Customers will be encouraged to call, email, or conduct business on-line.
- The City Clerk may work from home on work items that can be accomplished there, but must be available to the public and other city staff by phone during regular work hours. Appropriate signage will be posted on the city office door and city website informing the public about phone numbers and contact procedures.
- The need for City Council meetings and public hearings shall be evaluated on a case by case basis, with the public encouraged to call in to a conference line.


Steve Botti

Mayor, City of Stanley