

APPROVED

**City of Stanley
Work Session
May 08, 2018**

IN ATTENDANCE FOR THE CITY:

Council President Laurii Gadwa, Councilmember Mark Wilson, Councilmember Tim Cron, Councilmember Lem Sentz. Mayor Botti is not present. City staff members included: City Clerk/Treasurer Cari Tassano and Greg Wallace Maintenance personnel.

OTHER ATTENDEES:

Peggy Hart, Bill Hart, Alison Beechert, Sari O'Malley, Mandy Clark and Phil Enright

CALL TO ORDER:

The meeting was called to order by Council President Gadwa at 10:07 a.m.

PIONEER PARK RULES, RENTALS AND FEES:

The group discussed different scenarios of rental use, local use and large events. Everyone agreed that the park rental fee is too low. They compared rates of venues in the general area. The group decided that we first need to determine definitions of usage:

- Commercial: not private (open to the public)
- Non-Commercial: closed guest list (not open to the public)
- Locals: to be consider a local; the range will include Sawtooth Valley down to Yankee Fork.
- Large Events: negotiated by large event contract with a limit of 2000 participants; this category would be only for large commercial events

After giving each category a definition, everyone decided it would be best to base the park rates by the number of participants in each category, therefore the rates will be the same verses commercial or non-commercial. For the locals' category they may come and ask for a reduced rate with the City Council. The group discussed the following fee structure.

<u>Number of Participants</u>	<u>Ball Field</u>	<u>Picnic Area</u>	<u>Whole Park</u>
0-100	\$1,000.00	\$ 350.00	\$1,350.00
100-300	\$1,500.00	\$ 500.00	\$2,000.00
300-500	\$2,000.00	\$ 750.00	\$2,750.00
500-1000	\$2,500.00	\$1,000.00	\$3,500.00
1000-2000	\$3,000.00	\$1,500.00	\$4,500.00

Although 1000 to 2000 would not be allowed in the picnic area, the following fee schedule is based off as an add on fee in the 1000 – 2000 fee range. The security deposit fee will be \$1,000.00 for all categories. Large commercial events can negotiate a contract with the City. We already have a large event contract and we will continue to use this contract.

When rentals occur, this is only for the areas rented, for example: this excludes the nature trail, the playground adjacent to the ball field and the public bathrooms.

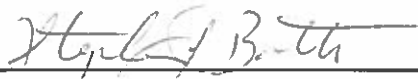
It was decided to eliminate the power use agreement. There will be a 60-day cancellation fee. The next step is to write up a rental agreement contract with the changes as discussed and further discuss these considerations.

NEW ACCOUNTING SYSTEM AND EQUIPMENT:

The City Clerk presented a spread sheet to the Councilmembers listing all the costs of the equipment and a new QuickBooks program. The projected costs will be \$1,863 the first year and the annual cost will be approximately \$756. The City Clerk will run both programs through the end of this fiscal year to verify accountability of the new system. Caselle accounting service (current accounting system) has an annual fee of \$4,200. Councilmember Cron makes a motion to accept the 2018 accounting program and equipment purchase as presented. Councilmember Sentz seconds. All approve. Motion passes.

ADJOURNMENT:

Council President Gadwa adjourned the meeting at 11:37 a.m.



Steve Botti, Mayor

ATTEST: 

Cari Tassano, City Clerk



ORIGINAL IN RED