

APPROVED

**City of Stanley
Workshop - Building Permits
October 4, 2012 Meeting Minutes**

CALL TO ORDER:

Mayor Mumford called the meeting to order at 3:06 pm in the City Office.

IN ATTENDANCE FOR THE CITY: Mayor Herb Mumford, Council President Steve Botti, Councilmember Laurii Gadwa, Councilmember Lem Sentz, Councilmember Melinda Hadzor, and City Clerk/Treasurer Doug Plass

OTHER ATTENDEES: Ellen Libertine

BUILDING PERMITS: The Council continues a review of the Building Permit process with the intention of creating a process that both captures and provides relevant information to prospective builders while being easy to navigate.

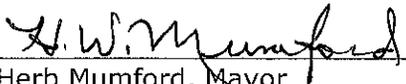
The Clerk points out that in reviewing the city ordinances, it was discovered that Ordinance 86A repealing Ordinance 86 was never codified, and that therefore Chapter 8.20 of the SMC regarding the adoption of the Uniform Fire Code is not valid. Ordinance 86A has been sent to Sterling Codifiers and an update will soon be forthcoming.

The Council discussed the circumstances where an engineering review of proposed building would be required. The Stanley municipal code allows the City to charge the applicant for any necessary engineering review, however in practice this is unlikely to occur, as an applicant would be given the opportunity to have any necessary review done themselves rather than having the city do it. The consensus of the council is that it is important for the city to retain the right, but it would be a rare case that the city would need to exercise it.

Proposed changes to the ordinance include making approval of building permits administrative while retaining the Stanley City Council as an appeal body. The issues of inspection, enforcement and duration are difficult ones, and the Council would like to take steps to ensure that they are adequately addressed. The Clerk will research the possibility of contracting for code enforcement with the Idaho Division of Building Safety. Council President Botti will obtain the City Attorney's advice on what the City of Stanley's legal responsibilities are with regard to building permits. Additional workshops will be needed to draft changes if the Council decides to go forward with any changes.

ADJOURNMENT:

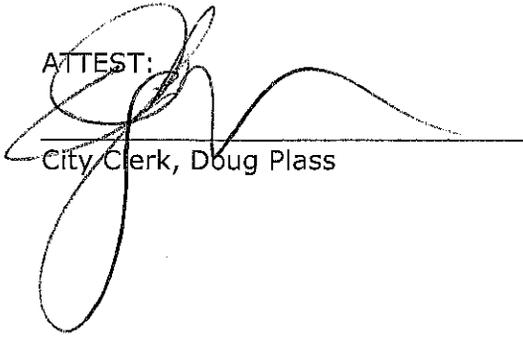
The meeting was adjourned at 4:53 pm.


Herb Mumford, Mayor

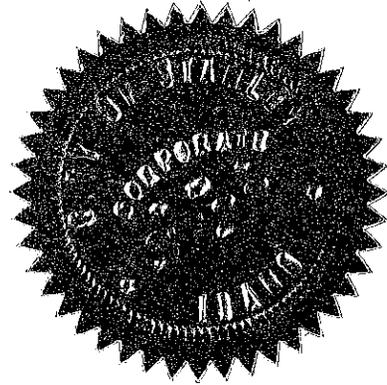
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ATTEST:



City Clerk, Doug Plass



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